

# ILLINOIS ALLIANCE OF ADMINISTRATORS OF SPECIAL EDUCATION (IAASE)

## INNOVATIVE PRACTICES MINI-GRANTS FOR ACTION RESEARCH 2008-2009

### Request for Proposals Mini-Grant Application Format

#### ***Cover Page***

Include the following information on a cover page:

- Project Title
- Name of District, Special Education Cooperative, or University
- Name of Principle Applicant/Contact Person and Position
- Address, Work Phone, Email Address
- Name of Fiscal Agent and FEIN number
- Address of Fiscal Agent
- Signature of Principle Applicant
- Signature of IAASE Member Sponsor

#### **Description of Project**

Address all of the items in the following outline in the proposal. Follow the outline in the order given.

#### ***Title***

Identify the targeted innovative practice

#### ***Purpose***

Identify the effects/outcomes of using an innovative practice in the area of assessment, instruction, or service delivery. Describe why this project is needed in your classroom, program, or district. Describe how this project will benefit students, improve classroom or district programs, and increase the knowledge and skills of staff.

#### ***Project Plan***

- Identify the targeted innovative practice
  - Describe how the project is innovative
  - Explain how the project reflects the characteristics of the selected innovative practice as described in the summaries of innovative practices developed by IAASE
- Identify the target population
  - Identify the student population that will be impacted by the project
- Describe collaboration
  - Describe the collaborative partners and their activities or contributions to the project
  - Collaborative partners may include but are not limited to: University Staff, Community Agencies, General Education, Special Education, Parents, Support Staff, etc.
- Expected Outcomes/Description of Results
  - Describe the expected outcomes for the project
  - Describe the impact of the project on educational practices
  - Describe the measurement system that will be utilized to collect data related to the expected outcomes
- Implementation
  - Describe the project including an implementation timeline
  - Describe the plan for ongoing use and development of the targeted innovative practice

#### ***Budget***

- Provide a detailed budget that itemizes all expenses Provide a descriptive breakdown of each expense that supports the activities outlined in the project

#### **General instructions**

The Illinois Alliance of Administrators of Special Education (IAASE) is sponsoring a mini-grant to encourage the implementation of innovative practices in education. The project must focus on the implementation of one of the following innovative practices in the areas of assessment, instruction, or service delivery:

#### ***Assessment***

- Curriculum Based Evaluation (CBE)
- Curriculum Based Measurement (CBM)
- Interview
- Observation
- Performance Based Assessment
- Skill Probes
- Rubrics

## INNOVATIVE PRACTICES MINI-GRANTS FOR ACTION RESEARCH 2008-2009 (cont'd)

### *Instruction*

- Cooperative Learning/Peer-Mediated Learning
- Differentiated Instruction
- Direct Instruction
- Environmental Communication Teaching (ECT)
- Precision Teaching
- Problem-Based Learning
- Understanding By Design
- Universal Design

### *Service Delivery Method*

- Flexible Service Delivery System/Problem Solving Model
- Inclusion
- Integrated System
- Learning Communities
- Response to Intervention Model

**Additional information and a description of these practices may be found on the IAASE website.**

### *Who Can Apply?*

The principle applicant must be a staff member from a local district, special education cooperative, or a university. The principle applicant must be an IAASE member or sponsored by an IAASE member. Applicant partners/team members may include parents, individuals from local districts, special education cooperatives, universities, and/or community agencies. The project must directly impact students in schools.

### *What Are the Project Requirements?*

The mini-grants are offered to encourage the implementation of innovative practices within the school setting. The project must make a positive contribution to a classroom, program, or district. All proposals are required to address how the project will continue after mini-grant funding. Collaboration with university staff, community agencies, general education, special education, parents, and support staff is encouraged.

The principle applicant/contact person must be able to receive calls and correspondence related to the mini-grant. Mini-grant recipients should demonstrate willingness to present information regarding their project and project results upon request in a panel or workshop format.

### *Evaluation*

A committee composed of the IAASE Innovations Committee members and the IAASE President Elect will evaluate proposals.

### *Funding*

**Five mini-grant proposals will be funded. Mini-grants may be funded up to a maximum of \$1,200.**

All funds must be used to support the activities outlined in the proposal. Funds may be utilized to purchase materials, training, consultants, or staff time necessary to implement the project.

Funds may not be utilized to perform any established responsibility of the program or district. Funds may not be used to purchase supplies provided by the program or district.

Funds will be disbursed through a reimbursement process upon receipt of the final report. The final report must include a summary of the project, a description of the outcomes of the project, and data supporting the outcomes. All mini-grant expenditures require documentation with original receipts and itemization. They must be submitted with the final report by **June 15, 2009**. **Final payment will not be disbursed until a completed final report is received.**

### *Timelines*

Proposals must be received by **4:00 pm on November 14, 2008**. An IAASE Committee will evaluate proposals. All applicants will be notified by mail by **December 5, 2008**. All funds related to the project must be expended by **June 1, 2009**.

### *Submission*

Proposals may be submitted on line or through the mail. No faxed copies will be accepted. All proposals must include a cover page and a description of the project utilizing the attached outline.

### *Proposals must be submitted to:*

Illinois Alliance of Administrators of Special Education  
Attention: Norma Gerrish, Administrative Assistant  
1324 Lantern Lights Circle  
Lebanon, Illinois 62254  
Phone: 618-622-8800  
Email: ngerrish@iaase.org

