



Illinois State Board of Education

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Teacher Evaluator Renewal Information (“Evaluator” as set forth in Section 24A2.5 or 24A-15 of the School Code).

Evaluators who have taken the initial evaluator training (Growth Through Learning Modules or district developed) must complete retraining “once within the next renewal cycle”(105 ILCS 5/24A-3)). The chart below provides a guide for determining when retraining must be completed. Please note that retraining is connected to the *renewal cycle of the license* (PEL).

Retraining will be offered through the Administrator’s Academies. Retraining through the Administrator Academy structure will allow for the inclusion of teachers who have successfully completed initial evaluator training, but do not hold an administrator endorsement on their PEL. Two academies are required to meet the retraining requirement. One will address teacher practice, and, the other will address student growth. The academies neither need to be taken in any particular order, nor do they have to be taken together.

Districts are reminded that they have the option of developing their own retraining program, districts choosing to do so they must notify the State Board of Education no later than July 1 immediately preceding the school year in which the process or program will be implemented. The notification shall at least include the type of training to be offered, names of the individuals presenting the training, and date upon which each school district-designated trainer completed the "train-the-trainers" program offered by, or on behalf of, the State Board of Education (Part 50 Administrative Rule section 50.400 (c) <http://www.isbe.net/rules/archive/pdfs/50ARK.pdf>).

Sample Scenarios for First Retraining

Renewal Cycle	Date of Retraining
As a teacher evaluator, if I took the initial training in 2012 and renewed my license by July 1 st , 2013.	My retraining must be completed between 7/1/2013 and 6/30/2018.
If my renewal cycle is 7/1/2009 - 6/30/2014 and I took the initial training during this period	My retraining must be completed between 7/1/2014 and 6/30/2019.
If my renewal cycle is 7/1/2010 - 6/30/2015 and I took the initial training during this period	My retraining must be completed between 7/1/2015 and 6/30/2020.
If my renewal cycle is 7/1/2011 - 6/30/2016 and I took the initial training during this period	My retraining must be completed between 7/1/2016 and 6/30/2021.
If my renewal cycle is 7/1/2012 - 6/30/2017 and I took the initial training during this period	My retraining must be completed between 7/1/2017 and 6/30/2022.

**Please note that re-training cannot be taken early. It must be taken in the NEXT renewal cycle following the initial training, or re-training credit cannot be awarded. Furthermore, educators must have successfully completed the initial training before completing re-training. Re-training credit cannot be awarded without having first completed initial training.*

Below, ISBE has provided the definitions to commonly used terms regarding retraining in order to ensure that they are being used in the same context:

Inter-rater reliability – The method used to ensure scoring consistency between evaluators.

Licensure - The process through which prospective educators are granted legal authority to instruct in an Illinois public school.

Pre-Qualification –The initial mandated training that evaluators of Illinois’ teachers must successfully complete prior to engaging in an observation and evaluation of a certified teacher.

Recalibration –Recalibration is a process and tool that helps observers maintain scoring accuracy by following similar processes, interpreting district defined rubrics consistently, and provides teachers with assurances of accurate and fair assessment of their classroom practice.

Retraining – The process that evaluators must complete once within the next renewal cycle that will qualify them to continue evaluating certified staff (105 ILCS 5/24A -3).